

PRESIDENT

The President is the principle leader of the RL club and has overall responsibility for the club's administration.

The President sets the overall annual committee agenda (consistent with the views of members), helps the committee prioritise its goals and then keeps the committee on track by working within that overall framework. At the operational level, the major function of the President is to facilitate effective committee meetings.

Responsible to

The President is elected by the club's members and responsible for representing the views of the members.

Responsibilities and Duties

The President/Chairperson should:

- Manage committee and/or general meetings
- Manage the annual general meeting
- Represent the club at local, regional, state and national levels
- Attend RLGC meetings on request or delegate
- Act as a facilitator for club activities
- Keep up to date with Government Grants
- Ensure the planning and budgeting for the future is carried out in accordance with the wishes of the members

Knowledge and Skills Required

Ideally the President/Chairperson is someone who:

- Can communicate effectively
- Is well informed of all organisation activities
- Is aware of the future directions and plans of members
- Has a good working knowledge of the constitution, rules and the duties of all office holders and subcommittees
- Has an understanding of RLGC operations
- Has well developed decision making skills
- Is a supportive leader for all club members

Time Commitment Required

The estimated time commitment required for a President is 30 hours per week.

The President is appointed for a 12 month term.